

DHSC
Executive Board Meeting
November 20th 2009

In Attendance: Evi Smith, Matt Lucchesi, Pamela Ceccanti-Harris, Julie Bloomberg, Kim Scheibly-Jones, Patty Flynn-Elliott, Elizabeth Foehr, Andy Hyman, Lynn Merrian, Erica Jennings

- I. Call to Order - Evi
- II. Approval of Minutes postponed - need a current copy of last Executive Board Meeting Minutes
- III. By-Laws Amendment - Evi
 - A. Evi proposed creating a sub-committee to review all the By-Laws
 - B. Particular By-Law changes were needed today:
 1. Article 4 - Officers and Elections - should read that 1-2 people can hold this position.
 2. Article VI - General Meetings - Add VI.6 which will read:
“All DHSC board meetings and public meetings shall follow Parliamentary Procedures and conducted with adherence to a set of agreed upon guidelines and group norms.”
 3. Evi proposed that Lynn Merrian serve on the Executive Board as a Can Do! Representative
 4. Evi proposed to change Article VIII.4 regarding any amendments to or deviations from the budget over \$200 must be approved at a general membership meeting to \$1,000
 5. Patty reviewed the Board’s agreed upon norms for both public and executive board meetings.
 6. The Board agreed to norms and By Law Amendments.
 7. The Board also decided that several By-Law issues that still need to be resolved will be referred to the sub-committee:
 - A. Whether or not the idea of not carrying over funds to the next year should be inserted into By Laws
 - B. Replacing the verbage “Robert’s Rules of Order” with “Parliamentary Procedures”
 - C. Changing Executive Board job descriptions to even out responsibilities
- IV. Coloma Chaperone Fee - Evi
 - A. Evi informed the Board that Mrs. Von Glahn requested that DHSC should pay the \$45 per person fee for Coloma parent chaperones.

B. The money covers room and board and there will be 10 parent chaperones and 2 aides.

C. The Board decided that DHSC will provide scholarships if needed, otherwise parents will continue to pay their own way.

D. Patty will talk to Mrs. Von Glahn.

V. Targeted Fundraisers

A. Evi asked the Board to discuss what should be done with excess funds if a committee's targeted fundraiser makes more than what they projected.

B. Pamela explained that in the past the money went into the DHSC general fund because there should be no carry over.

C. Erica expressed concern that if parents give to a targeted fundraiser, they expect the money to go to that committee entirely.

D. Evi explained that it is sometimes difficult because if they don't raise their projected money, DHSC makes up the difference.

E. Kim explained that the Green Team raises money until the end of the year and carries over.

F. Patty reviewed how the budget is built in April/May. Projections are made for each committee's expenditures and DHSC funds the difference if they don't make enough. Patty said that the goal needs to be building as accurate a budget as possible. Committees need to be reminded of this. If a committee falls short, DHSC will take their proposals for additional funding.

G. Evi said that Coordinating Council will be looking into ways to eliminate smaller fundraisers and work more as a district. Pamela and Matt will be on this sub-committee.

VI. Walk-a-Thon - Matt

A. Matt said that he will be meeting with MS and Vallecito to see what they are doing well since their Walk-a-Thons are raising more money than Dixie. We are looking at three options: merge all three Walk-A-Thons, a Dixie only WAT with a new format or return to the old format.

B. Julie mentioned how it is too labor intensive to collect pledges in the old format.

C. Kim would like to tie it in with Earth Week

D. Pamela urged consolidation

E. Julie asked if the WAT was consolidated, should it be a DCF activity? Will the money be split three ways?

F. Erica and Evi said that it helps donations if it is a targeted fundraiser

G. Patty asked if we should skip a year and re-vamp

H. Options will be discussed at the next meeting after Matt's meetings.

VII. Budget Update - Pamela

A. Pamela passed out a current copy of the DHSC balance sheet

B. The balance is \$27,144.00 with \$11,700 still outstanding for ELMO projectors

C. The Book Fair and Dixie Wear are both doing very well

D. Coffee and hand sanitizer were purchased under misc.

VIII. Can Do Update - Lynn

A. The auction went well, although the numbers were down

B. The online auction is still open until Dec. 6th

C. ESCRIP will be coming after Thanksgiving with an new online mall for holiday shopping.

Future Agenda items: Walk a Thon

Adjourned: 2:30